

NB: Enrolment Places limited to the first 15 responders



Course date 4/09/03

Attention: K-12 Teachers, Computer Coordinators & Other Staff who want to use Databases

Using a Database in the Classroom

What: A hands on workshop designed to further teacher understanding of using a Database (eg. Access 2000) to create, manage, and improve student handling of data for organising into information. There will be opportunities to explore many of the tools that Access offers...

This is intended for beginning users of Databases (particularly Access 2000)

Covering...

- * What is the difference between a record and a field?
- * How is the design view for a table used in a Database?
- * How is a Database created with relationship linking?
- * How is a Database modified to include new categories of information on an item?
- * When to use a query to achieve a particular outcome?
- * How to insert - Filters - Popups - Formulae to improve the reliability of data?
- * What other ways can data be imported or exported? - plus other hints and tips

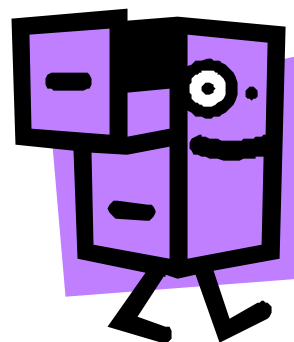
Facilitators: Paul Clark (Technology Adviser - Bankstown) Mb: 0410 582 138 and Tracy Considine (CSA Consultant)

When: Thursday 4th September 2003

Where: Beverly Hills North PS
Year 6 Classroom (parking off Beggs Street)

Time: 3:30pm - 6:00pm

Cost: \$5 (GST FREE) covering the cost of refreshments



Please complete the slip below and fax back to Paul Clark at Bankstown DO by COB 29th August on 9408 8999 . or email direct to paul.clark@det.nsw.edu.au or leave name with Sue/Kerrie 9408 8900 - course is limited to the first 15 responders

Attention: Paul Clark FAX: 9408 8999 Course Costs \$5 (GST Free) payable to Revesby PS

I/We will be attending the **Using a Database in the Classroom** workshop. Please print attendee names, and school name.

Name/s: _____

School: _____

Indication of attendance at all/part course component days: _____

If your school is NOT sending anyone to the course - Please provide a reason to assist with future course offerings :



Please Note A copy of a BLANK Application Form which you may want to retain for TAX purposes is available at <http://www.bankstowndet.nsw.edu.au/T&D/t&d-app.pdf>